

Attachment C-IFB #022-0-2022SJ Classroom Casework Replacement Various Locations

Contractor Questionnaire Form

The following questions shall be answered in full by the Bidder:

1. Name of Company: _____

Trade Name (if different from Company Name) _____

Principal Office Address: _____

Telephone No (s). _____

Fax No(s). _____

Email Address(es) _____

a. If a Corporation, answer the following:

When Incorporated: _____

What State: _____

Virginia State Corporation Commission # _____

b. If an Unincorporated Organization, answer the following:

Date of Organization: _____

Names and addresses of Owners or

Members: _____

Type and State of Organization: _____

c. If a Partnership, state whether the Partnership is General or Limited:

Names and Addresses of Owners or Partners:

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2. Experience:

a. How many years has this Bidder been in business as a Contractor under its present business name? _____

b. What prior names of this Bidder, if any?

3. How many years experience in this type of construction work has this Bidder have?

a. As a Contractor? _____

b. As a Subcontractor? _____

4. Provide a list of uncompleted Contracts/Projects at present held by this Bidder? (attach supplemental sheet if necessary)

Contract/Project	Type of Work	Amount	% Complete

5. List the Bidder's crew foremen and supervisors proposed for this Project and their years of related experience:

Name	Years of Experience	Dates of Employment with Bidder

6. What construction equipment does this Bidder own that is available for the proposed work? (attach supplemental sheet if necessary)

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7. Does this Bidder plan to subcontract any part of this work? If so, list name, address, years experience, and type and amount of work to be performed by each subcontractor.

8. Provide a list of projects similar in character and scope to the Work specified under this Contract which have been successfully completed by this Bidder during the past three years. (attach supplemental sheet if necessary)

(The term “completed” means accepted and final payment received from the Owner or authorized representative)

Location & Type of Work	Owner’s Name and Address	Contact person (name and telephone)	Date Completed	Contract Price

9. Have you ever performed work for a municipal corporation, local governing body, or similar agency previously? (If all such bodies are listed under 8, this question need not be completed.)

10. Bidder Responsibility:

- a. Has this Bidder ever failed to complete any work awarded to it? _____ If yes, give name of Owner, name of Bonding Company and circumstances:

- b. Is this Bidder debarred by the Federal Government or by the Commonwealth of Virginia or by any other state, or by any town, city, or county?

Yes _____ No _____ If yes, please provide details:

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- c. Has this Bidder ever had any judgements entered against it for breach of contract for construction? _____ if yes, please provide details:

- d. Give a summary of your financial statement. (List assets and liabilities, use an insert sheet if necessary)

11. State approximate largest dollar volume of work performed by this Bidder in one year:

12. Give two (2) Banking Institution References:

- a. Name: _____
Address: _____
Credit Available: _____

- b. Name: _____
Address: _____
Credit Available: _____

13. List three (3) material suppliers and amount of credit available:

- a. Name: _____
Address: _____
Credit Available: _____

- b. Name: _____
Address: _____
Credit Available: _____

- c. Name: _____
Address: _____
Credit Available: _____

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- 14. List insurance coverage (attach certificate of insurance in required Project amount)
- 15. Bonding reference: List surety company and highest coverage:

- 16. Have you or your authorized representative, personally inspected the location of the proposed Work, and do you have a clear understanding of the requirements of the Bid Documents?

The undersigned hereby authorizes and consents to any person, firm or corporation to furnish any information requested by the Owner in verification of this statement of contractor's qualifications. Also, if it is the apparent low Bidder, the undersigned hereby agrees to furnish the Owner upon request, a complete and current financial statement:

Contractor: _____

By: _____ (Sign and Print Name)

Title: _____ Date: _____