

Job Description

Job Title: Reading Interventionist
Position Code: PE32, GE32, XE32, 7E32
Job Classification: Exempt

Supervisor: Principal
Pay Grade: 35A, 37A, 38A, 39A
Contract Length: 192 Days

Job Summary

Position is responsible for instructing elementary school students needing intervention in the areas of reading through groups or targeted support to enable them to meet challenging State academic standards. Position supports the division's regular education curriculum and works collaboratively with other personnel to expand student development of appropriate skills, knowledge, and interests in reading and/or math.

Essential Duties

1. Instructs elementary students through literacy groups in accordance to division expectations.
2. Completes all requirements as a school division Title I, Part A teacher (if applicable).
3. Develops and delivers lesson plans that align with best practices in literacy and are appropriate to the needs and abilities of assigned students.
4. Meets the needs of identified students through division recommended instructional models (small group, co-teaching, etc.).
5. Uses a variety of instructional techniques and reading-materials appropriate for the age and skill level of students.
6. Establishes and maintains standards of pupil behavior and creates a safe, orderly and effective environment for learning.
7. Participates in conferences as requested to report student progress.
8. Assists with the screening and evaluation of students in reading.
9. Collaborates with others to identify instructional needs of the students they serve.
10. Participates in the Student Success Team process.
11. Maintains thorough records for assigned students.
12. Models non-discriminatory practices in all activities.

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

Other Duties

1. Maintains professional competence by attending staff development programs, curriculum development meetings and other professional activities.
2. Participates in various student and parent activities which occur in school including PTA, student clubs and after-school activities.
3. Creates an effective learning environment through functional and attractive displays, bulletin boards, and activity/learning centers.
4. Performs any other non-instructional duties as assigned by the Principal or other appropriate administrator.

Job Specifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities, who are otherwise qualified, to perform the essential functions.

Minimum Qualifications (Knowledge, Skills and/or Abilities Required)

Must possess a Bachelor's degree and be eligible for a Virginia Teaching License. Must have completed at least three years of successful teaching experience in grade levels PK-5. Must possess effective instructional delivery techniques and excellent communication skills. Must possess knowledge of the needs of students requiring additional support in the areas of reading. Must possess the ability to instruct students in remedial reading. Must

possess the ability to establish and maintain effective working relationships with school administrators, colleagues, parents, and students.

Working Conditions & Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions. Must have the ability to sit and stand for extended periods of time; exhibit manual dexterity to dial a telephone, to enter data into a computer; to hear and understand speech at normal classroom levels, outdoors and on the telephone; speak in audible tones so that others may understand clearly in normal classrooms, outdoors and on the telephone; physical agility to lift up to 25 pounds; and to bend, to stoop, to sit on the floor, to climb stairs, to walk and to reach overhead.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Duties are normally performed in a school/classroom environment. Duties may be occasionally performed on field trips away from school. The noise level in the work environment is usually moderate.

Supervision Exercised: None

Supervision Received: Principal or Administrator

This job description in no way states or implies that these are the only duties to be performed by this employee. The Reading Interventionist will be required to follow any other instructions and to perform any other related duties as assigned by the Principal or appropriate administrator. Newport News Public Schools reserves the right to update, revise or change this job description and related duties at any time..

Approvals:

Supervisor _____ Date _____

I acknowledge that I have received and read this job description.

Employee Name (Print) _____ Signature _____ Date _____

Revised 02/2022 CR